

**City of Phillips**  
Phillips Planning Commission  
Municipal Building  
Monday March 4<sup>th</sup>, 2024, at 5:35pm

Committee members: Charles Peterson - Chair, Mark Brzeskiewicz, Joe Perkins, Ted Kempkes, David Scholz, Patricia Stephan, and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time:\_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson \_\_\_\_, Joe Perkins\_\_\_\_, David Scholz\_\_\_\_, Mark Brzeskiewicz\_\_\_\_, Patricia Stephan\_\_\_\_, Ted Kempkes \_\_\_\_ and Scott Holoubek \_\_\_\_.

**Discussion-Action Items:**

1. Motion to approve the February 5<sup>th</sup>, 2024, Meeting Minutes
  
2. Discussion/ Action: Comprehensive plan update.
  - a. Review any changes to draft
  - b. Discussion/ Potential Action regarding a public information meeting prior to a public hearing
  - c. Potential recommendation to Common Council of Resolution to adopt the Comprehensive Plan

3. Adjournment

Meeting Minutes  
Phillips Planning Commission  
March 4<sup>th</sup>, 2024

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:45pm  
Members Present: Chuck Peterson, Joe Perkins, David Scholz, Mark Brzeskiewicz,  
Patty Stephan, Ted Kempkes and Shelby Kosmer  
Others Present: Mark Distin and Lyn Ludwig

**Discussion-Action Items:**

1. Kempkes/ Perkins moved to approve the February 5<sup>th</sup>, 2024, Meeting Minutes.  
Carried

2. Discussion/ Action: Comprehensive plan update.

- a. Review any changes to draft.

Kempkes brought up the US Census Labor in the current plan, right now it only includes industrial totals of just the City of Phillips for jobs; however, the planning commission should include the surrounding townships such as, Worcester, Elk, Flambeau.

Reviewed each page and made some grammatical error corrections and changes about certain businesses that do not service the area and hospital changes and adding the new phone tower on the water tower.

Lyn Ludwig questioned what community ideas were going to be in the appendix, Planning Commission decided to have a meeting on March 11<sup>th</sup> at 5:30pm to discuss the appendix itself.

- b. Discussion/ Potential Action regarding a public information meeting prior to a public hearing. Kosmer provided the commission with a timeline of the final approval process and asked if we should add one final public information meeting. The Planning commission agreed and the date was set for March 25<sup>th</sup> at 5:30pm.

With that being decided on, final approval of the plan is likely to occur in May/June depending on timing of notices.

- c. Potential recommendation to Common Council of Resolution to adopt the Comprehensive Plan – no action

3. Perkins moved for adjournment. 6:58pm



Shelby Kosmer  
City Clerk-Treasurer